

## Minutes

### New Zealand SAR Council

#### MSA Boardroom Wellington

Wednesday 14<sup>th</sup> July 2004  
1:00pm

Attendance: Robin Dunlop, Helen Robertson (MOT)  
Jonathan Graham (SAR Secretariat )  
Graham Lintott (Defence)  
Rob Robinson, Geoff Logan (Police)  
Peter Williams (MSA)  
John Jones, Cath Taylor, Peter Garnett (CAA)

#### 1. General introduction and welcome

| Robin Dunlop -welcomed the representatives from the agencies.

#### 2. Apologies

Russell Kilvington, Glen-Marie Burns

#### 3. Minutes of previous meeting

The minutes from the previous meeting held on 19 March 2004 were accepted as a true and proper record of the meeting.

#### 4. Matter arising from the Minutes

Rob Robinson updated the Council on the Occupation Health and Safety issues raised in last meeting. The Police have met with the Department of Labour, who seem mindful of the implications prescriptive rules will have on volunteer agencies. Police are continuing to work with the Department of Labour on this issue.

#### 5. Strategic Plan

The Council considered the draft Strategic Plan. It was **agreed** that Jon Graham would amend the Ministerial list on the organisational chart to reflect the make-up of the SAR Council.

Cath Taylor was concerned that some of the timeframes for RCCNZ work were too tight. It was **agreed** that Jon Graham would work with the RCCNZ to adjust the project timeframes as necessary.

## **6. Strategic Plan Project Priority**

The Council **confirmed** the high priority projects in the Strategic Plan. The SAR Secretariat will now start to build a business case to assess the resources and funding required to carry out the projects.

The Council **agreed** that the funding of the SAR Secretariat should be aligned with the financial year.

The Council **agreed** that the SAR Secretariat should not get involved in operational work.

## **7. Discussion Paper – Consultative Committee**

The contents of the report on the Consultative Committee were noted.

The Council **agreed** that the Ambulance NZ and the Mountain Safety Council be added to the membership of the SAR Consultative Committee and **directed** the SAR Secretariat to formally approach each of those organisations regarding their membership of the Consultative Committee.

## **8. Discussion Paper – Beacon Advisory Group**

The contents of the report on the Beacon Advisory Group were noted.

The Council **requested** the SAR Secretariat to reactivate the Beacon Advisory Group and to report back to the Council on how best to phase in 406 beacons.

## **9. Secretariat 12 Monthly Report**

The Secretariat 12 monthly report was **adopted**.

## **10. Secretariat Annual Financial report**

The Secretariat annual financial report was **adopted**.

## **11. General Business and next meeting reminder**

Cath Taylor noted that on the 5<sup>th</sup> July 2004 the NRCC officially transferred to the RCCNZ. The transition went very smoothly. An official opening is scheduled for 9<sup>th</sup> August 2004.

The required legislative changes are expected to be introduced in a Bill sometime in August. Cath Taylor noted that the Memorandum of Understanding was working successfully.

Robin Dunlop updated the Council on the outcome of the Transport Sector Review. The review has no implications on SAR, other than the principle

objectives of the CAA and MSA will be changed to better reflect the New Zealand Transport Strategy.

The meeting closed at 2:00pm.