



# New Zealand Search and Rescue Council

## Minutes of Meeting

2:00 – 4:00pm Thursday 6 March 2008

6<sup>th</sup> Floor Te Waka Boardroom, Novell House,  
89 The Terrace, Wellington

**Attendees:** Alan Thompson (MoT), Geoff Logan (NZ Police), Peter Williams (MNZ), Duncan Ferner (Nzsar Secretariat), Steve Douglas (CAA), Catherine Taylor (MNZ), Roger Brown (MoT), Rob Pope (NZ Police), Rachel Roberts (Nzsar), Nigel Clifford (MNZ), Bruce Johnson (MoT), Zeld Coetzee (MoT)

### 1. Welcome

Alan Thompson (Chair) welcomed everyone to the meeting.

### 2. Apologies

Peter Stockwell (NZDF), Commissioner Howard Broad (NZ Police)

### 3. Minutes of previous meeting

The minutes of the previous meeting held on 28 November 2007 were accepted as a true and accurate record.

### 4. Matters arising from the previous Minutes

- The change in Police communications remains an issue to be worked through
- The SAR Class review is in progress
- No comments were received in relation to the report of the Air Ambulance Reference Group

The remaining matters arising will be raised as an agenda item.

### 5. Nzsar Strategic Funding

Alan Thompson (MoT) gave a brief update on the status of the Land Transport Amendment Bill.

**Budget Initiative.** The Nzsar Secretariat Manager presented Council with a range of options relating to the management of SAR funds, should they be made available. Following lengthy discussion, the Secretariat Manager together with MoT officials were instructed to

incorporate the expressed views of the Council and represent options relating to the management of funds, should they be made available.

**Action:** The NZSAR Secretariat Manager together with MoT officials are to present updated financial options to the Council.

## **6. Annual Report**

The NZSAR Secretariat Manager asked Council for their feedback on the Annual Report and *Link*. Both publications were endorsed with the Annual Report being seen as an effective communications tool at the strategic level.

## **7. International Contact**

The NZSAR Secretariat Manager distributed and discussed a draft international contact paper. The paper includes various proposals for the NZSAR Council to provide leadership to the sector in order to give structure and coherency to New Zealand's international contact. The Council endorsed the paper.

## **8. Rewrite of NZSAR strategic plan**

The NZSAR Secretariat Manager discussed the need to update the NZSAR Strategic Plan. He said that the updated plan would have to include new resource tasks and roles. Items suggested for inclusion by the Consultative Committee included separate goals, and emphasis on research, information for resource and asset planning, an improved website and a commonly accessible SAR asset database. He welcomed further direction from Council.

### **Action:**

The NZSAR Secretariat Manager is to develop an updated draft strategic plan for the next NZSAR Council meeting for approval.

## **9. General Business**

- **NZSAR Statistics**

The NZSAR Secretariat Manager reported that little progress had been made over the period due to other priorities. The Council noted its desire for improved statistics in the NZSAR Annual Report for 2007/2008.

- **Class Review**

A brief update was given on progress on revising the class system. The aim is for a simple, practical and renamed division of SAR coordinating responsibility.

- **NZSAR Award 2007**

The NZSAR Secretariat Manager gave an update on the NZSAR awards presentation, to be held on 10 April 2008 in the Grand Hall, Parliament. An estimated total of about 100 people would be invited to attend, with some cost of travel, catering and awards charged to the NZSAR Secretariat. This was approved by Council. Council also approved a proposed design for the award.

- **Beacons Campaign**

Council was updated on the Beacons Campaign. The website redesign had been completed, mail-outs to all aircraft owners in NZ had been completed and planning for the final year of the campaign is underway. Handover of the campaign to Maritime New Zealand is envisaged for July 2009. MNZ commented that it did not currently have the capacity to fund this activity.

- **NZSAR Consultative Committee update**

Written feedback from the recent Consultative Committee meeting was provided and noted.

- **McAuley and Wanganui incidents**

Nigel Clifford (RCCNZ) spoke about the Coroner's report on the McAuley incident. Copies of the report were made available.

General discussion was held about communications issues relating to the recent Wanganui incident. The Council agreed that the responsible coordinating agencies should take responsibility for media response and that greater communications coordination was required..

## **10. Other business**

There was no other business.

The meeting concluded at 3:30pm.

Proposed next meeting: 28 May 2008, combined with the NZSAR Consultative Committee.